Town of Los Altos Hills
City Council Regular Meeting Minutes

Thursday, July 16, 2015
Council Chambers, 26379 Fremont Road, Los Altos Hills, California

CALL TO ORDER (5:30 P.M.)

Mayor Corrigan called the closed session to order at 5:30 p.m.

A. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957) Position: City Manager

B. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54957.6) Agency Negotiator: Steve Mattas

Closed Session adjourned at 5:52 p.m.

CALL TO ORDER (6:00 P.M.)

Mayor Corrigan called the meeting to order at 6:00 p.m.

Present: Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Larsen, Councilmember Radford, Councilmember Waldeck

Absent: None

Staff: City Manager Carl Cahill, City Attorney Steve Mattas, Planning Director Suzanne Avila, Public Works Director/City Engineer Richard Chiu, Administrative Services Director Pak Lin, City Clerk Deborah Padovan

1. AGENDA REVIEW

There were no changes to the agenda.

2. PRESENTATIONS AND APPOINTMENTS

A. Presentation by the Heritage Preserve Subcommittee (Presentation Time 10 Minutes)

Carol Crites, Chair of Los Altos Hills History Committee and Heritage Preserve Subcommittee, explained how the subcommittee was formed and presented the subcommittee's findings for the area adjacent to the heritage house.
Dru Anderson, Los Altos Hills, pointed out that the security of the EOC needed to be addressed during the planning phase.

Duncan McMillan, Los Altos Hills, explained specifically what EOC equipment needs to be secured.

Kathy Evans, Los Altos Hills, said the EOC needs dedicated space in the basement and any flexible space building put there will be used by many committees.

Scott Overstreet, Los Altos Hills, said that the EOC as a group are not against being relocated to a new structure.

Council discussion ensued.

Councilmember Radford was nominated and accepted to develop a subcommittee to discuss the conceptual plan for a multi-purpose room.

B. Presentation and Request for Council Approval for a Los Altos Hills Wine Event at Town Hall on October 25th, 2015 (Presentation Time 10 minutes)

Jitze Couperus, Los Altos Hills, asked that the Council approve a request for a Wines and Vines event at Town Hall on Sunday, October 25th, 2015.

Council discussion ensued.

MOTION MADE AND SECONDED: Councilmember Radford moved to provide authorization to proceed with the event as outlined in the presentation. The motion was seconded by Mayor Pro Tem Harpootlian.

Motion Carried 5 to 0:

AYES: Councilmember Larsen, Councilmember Waldeck, Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Radford

NOES: None

ABSENT: None

ABSTAIN: None

C. Reappointment to the Community Relations Commission

City Clerk Padovan presented the application.
MOTION MADE AND SECONDED: Councilmember Larsen moved to reappoint Barbara Cannon to the Community Relations Committee for a four year term. The motion was seconded by Councilmember Radford.

Motion Carried 5 to 0:

AYES: Councilmember Larsen, Councilmember Waldeck, Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Radford

NOES: None

ABSENT: None

ABSTAIN: None

D. Reappointment to the Library Commission

City Clerk Padovan presented the application.

MOTION MADE AND SECONDED: Councilmember Radford moved to reappoint Cathie Perga to the Library Commission for a second term. The motion was seconded by Mayor Pro Tem Harpootlian.

Motion Carried 5 to 0:

AYES: Councilmember Larsen, Councilmember Waldeck, Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Radford

NOES: None

ABSENT: None

ABSTAIN: None

3. PRESENTATIONS FROM THE FLOOR Persons wishing to address the Council on any subject not the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.

Rick Sung, Captain with Santa Clara County Sheriff's Office, introduced Lieutenant Robert "Bob" Durr, who will now be working in Los Altos Hills.
Bob Durr, Lieutenant with the Santa Clara County Sheriff’s Office, stated that she was looking forward to serving the community.

Roger Burnell, Chair of the Los Altos Hills Community Relations Committee, provided an update on the LAH 60th anniversary party.

Peter Evans, Los Altos Hills, as a Director for Purissima Hills Water District, said that the Town is doing a great job and more than meeting our water reduction goals. He also stated that he attended a meeting on Community Choice Energy for Silicon Valley and provided a status update.

At this point, the Council considered item 5.A.

5. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

A. Report from the Pathways Committee on the Master Path Mapping Project

Eileen Gibbons, Member of the Los Altos Hills Pathways Committee, clarified that her report was from the mapping subcommittee, not the entire Pathways Committee. She reported on the progress of the master path mapping project, including their goals, processes and costs.

Council discussion ensued.

Sue Welch, Member of the Los Altos Hills Pathways Committee, said they met with Town staff regarding using the Town's GIS base map and that would likely be the major costs.

Doug Morgan, Los Altos Hills, described an experience he had with Pathways Committee members in 2012.

Bob Mitchell, Los Altos Hills, said West Loyola Drive is very steep and not easily accessible by foot.

Weegie Caughlin, Member of the Los Altos Hills Pathway Committee, stating that the report appears to be a fifth plan for the project and is from the subcommittee, not the entire Pathways Committee.

Bridget Morgan, Member of the Los Altos Hills Pathways Committee, explained some of the historical facts of the master path plan maps.

Anne Duwe, Chair of the Los Altos Hills Pathways Committee, outlined how the process works at the committee level.
Terry, a Los Altos Hills Resident, said that before any decisions is made, members of the Pathways Committee should actually walk up West Loyola Drive.

Carol Gottlieb, Los Altos Hills, said she was on the ad hoc committee that did the research for the 2005 pathway map and most of it was done free of charge by the committee members.

Eileen Gibbons responded to some of the questions that were raised by members of the public.

Council discussion ensued.

There was Council consensus that the committee place one of the vocal members from the Loyola neighborhood on the subcommittee.

The Council returned to the balance of the agenda.

4. **NEW BUSINESS**

Council recessed at 8:15 p.m.
Council Reconvened to Open Session at 8:25 p.m.

A. **Procedure for Filling Vacancies on the City Council (Staff: S. Mattas)**

Councilmember Larsen recused himself and stepped down from the dais.

City Attorney Steve Mattas presented the staff report.

Council discussion ensued.

City Attorney Mattas outlined how vacancies are handled in other agencies and described the process that the Council may wish to consider.

Direction: It was agreed that the Councilmembers will send their questions to Mayor Corrigan and she will prepare an application with the City Attorney's assistance; the proposed application will be presented at the August meeting; a special meeting may be agendized in mid to late September or early October to review applications; applications are public as they come in; staff shall begin advertising right away that an opening on the City Council may be available as of September 1.

Councilmember Larsen returned to the dais.

B. **Memorandum on Status of Committee Members Completing Brown Act/Ethics Training (Staff: D. Padovan)**

City Clerk Padovan presented the staff report.
Councilmember Waldeck left the meeting at 9:00 p.m. due to technical difficulties with the phone line.

Council discussion ensued.

Weegie Caughlin, Los Altos Hills, said it was her understanding that for committees that have on-site visits, associate members have to be approved by Council.

Ann Duwe, Chair of the Los Altos Hills Pathways Committee, said that two members of the Pathways Committee both said they would complete it in the required amount of time before the next meeting.

Councilmember Radford clarified that every committee member on the list is going to be informed immediately that they are an associate member and that when they take the training, they will eligible to reapply for membership.

City Attorney Mattas clarified that anyone who didn't comply with the training requirement is already an associate member by the Council's prior action. By amending the motion, they lose the right for reinstatement automatically.

Mayor Corrigan directed at the August City Council meeting, a discussion about those particular individuals who have not completed the training will be named and removed or reinstated. Until that discussion occurs, those members cannot vote or participate in a site visit.

MOTION MADE AND SECONDED: Councilmember Larsen moved to modify the motion the Council made on February 9, 2015, to basically end with a period after membership; therefore the sentence would state, "they have until July 1, 2015 to complete this requirement, and if they haven't completed it, they will move to an associate membership. The motion was seconded by Mayor Corrigan.

Motion Carried 4-1-0:

AYES: Councilmember Larsen, Mayor Corrigan, Mayor Pro Tem Harpootlian

NOES: Councilmember Radford

ABSENT: Councilmember Waldeck

ABSTAIN: None

Councilmember Waldeck rejoined the meeting at 9:30 p.m.
The City Clerk received direction to advertise for the open positions.

C. **Consideration of Amendment No. 8 to Employment Agreement with Carl Cahill for City Manager Services. (Staff: S. Mattas)**

City Attorney Mattas presented the staff report.

**MOTION MADE AND SECONDED:** Councilmember Radford moved to approve Resolution 46-15 Amendment No. 8 to Employment Agreement with Carl Cahill for City Manager Services. The motion was seconded by Councilmember Larsen.

Motion Carried 5 to 0:

AYES: Councilmember Larsen, Councilmember Waldeck, Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Radford

NOES: None

ABSENT: None

ABSTAIN: None

6. **CONSENT CALENDAR**

**MOTION MADE AND SECONDED:** Councilmember Radford moved to approve the CONSENT CALENDAR, specifically: The motion was seconded by Mayor Pro Tem Harpootlian.

Motion Carried 5 to 0:

AYES: Councilmember Larsen, Councilmember Waldeck, Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Radford

NOES: None

ABSENT: None

ABSTAIN: None

A. Approval of Regular Meeting Minutes; City Council Regular Meeting - June 18, 2015

B. Review of Disbursements: June 1, 2015 - June 30, 2015 $867,211.00
C. Proclamation in Support of California Safe Digging Day (Staff: D. Padovan)

D. Rejection of Claim: Federal Insurance Company (Staff: D. Padovan)

E. Exemption Request for Finance and Investment Committee Chair (Staff: D. Padovan)

F. Notification of Fast Track Approval: Lands of Junaid Family Trust; 267277 Taaffe Road; File # 156-15-ZP-SD-GD; A request for a Site Development Permit for a new 7,835 square foot two story residence (Maximum height 27') with a 2,978 square foot basement, attached second unit and indoor swimming pool. CEQA review: Categorical Exemption per Section 15303 (a) & (3) (Staff: S. Avila). Appeal Deadline: Wednesday, July 29, 2015 at 5 p.m.

7. STAFF REPORTS

A. City Manager

City Manager Cahill provided an update on the aircraft noise complaint. He explained that Congress Member Anna Eshoo will be meeting with the FAA Regional Administrator on July 24, 2015 at 10:00 a.m.

MOTION MADE AND SECONDED: Mayor Pro Tem Harpootlian moved to appoint Councilmember Waldeck to attend the meeting on behalf of the Town. The motion was seconded by Councilmember Larsen.

Motion Carried 5 to 0:

AYES: Councilmember Larsen, Councilmember Waldeck, Mayor Corrigan, Mayor Pro Tem Harpootlian, Councilmember Radford

NOES: None

ABSENT: None

ABSTAIN: None

B. City Attorney - Update on Acceptance of Stock Donations to the Town.

City Attorney Mattas provided an update on the donation of the stocks to the Town.

Council discussion ensued. At the September Council Meeting, the Council may investigate finding another vehicle to accept stock donations.
C. City Clerk

City Clerk Padovan provided an update on advertising of the art curator position.

D. Planning Director – No report.

E. Administrative Services Director – No report

F. Public Works Director – No report

8. COUNCIL INITIATED ITEMS

Mayor Pro Tem Harpootlian reported out that the state is revising the efficient water landscape ordinance. He will work with Councilmember Waldeck and bring back a “big picture proposal” on how this topic should be addressed.

9. ADJOURN

The meeting adjourned at 9:48 p.m.

Respectfully submitted,

Deborah Padovan

Deborah Padovan
City Clerk

The minutes of the July 16, 2015 regular City Council meeting were approved as presented at the October 14, 2015 special City Council meeting.